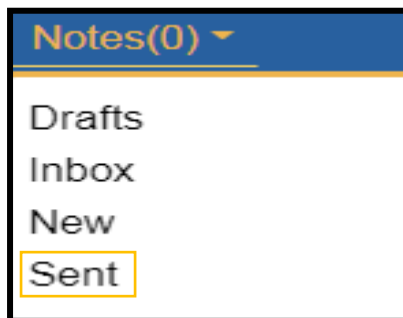
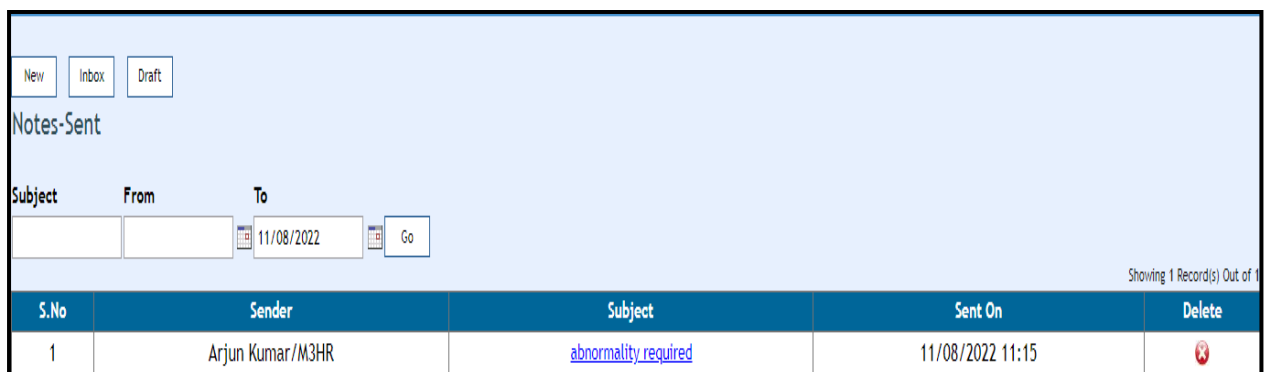


Sent




- Click on "Notes" side menu and select " sent" navigation menu.
- " Notes " page is displayed as below.



Notes-Sent

Showing 1 Record(s) Out of 1

S.No	Sender	Subject	Sent On	Delete
1	Arjun Kumar/M3HR	abnormality.required	11/08/2022 11:15	

- Enter all the details such as subject, From, Today dates and Click on Go Option.