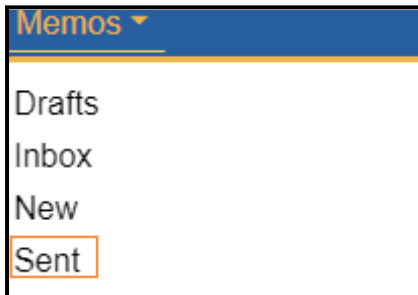
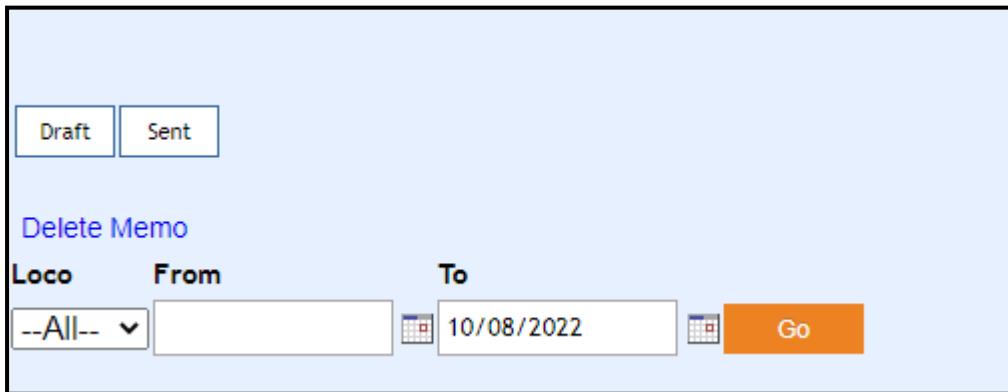


Sent



- Click on "Memos" side menu and select " sent" navigation menu.
- " Memo " page is displayed as below.



- Enter all the details such as Loco, From , Today dates and Click on Go Option.

A screenshot of the 'Sent' page showing a table of sent memos. The table has columns for Select, S.No, Sent On, Subject, Locos, Sent To, CC To, Sent By, and Memo Categor. The table contains 5 rows of data.

Select	S.No	Sent On	Subject	Locos	Sent To	CC To	Sent By	Memo Categor
<input type="checkbox"/>	1	10/08/2022	abnormality required	30351	Comp	CTA,CS,PPIO,PPIO	Arjun Kumar/--	General
<input type="checkbox"/>	2	16/07/2022	TM-6 TO BE CHANGE AS K VALUE LESS.	31296	M3HR	PPIO	Dilip Kumar Meena/256	JobCard
<input type="checkbox"/>	3	16/07/2022	TM-6 TO BE CHANGE AS K VALUE LESS.	31296	M4HR	CTA,CS,PPIO,PPIO	Dilip Kumar Meena/256	JobCard
<input type="checkbox"/>	4	15/07/2022	TM-2 & 6 TO BE CHANGE AS Fe% MORE	31183	M3HR	PPIO,PPIO	Dilip Kumar Meena/256	JobCard
<input type="checkbox"/>	5	15/07/2022	TM-2 & 6 TO BE CHANGE AS Fe% MORE	31183	M4HR	PPIO,PPIO	Dilip Kumar Meena/256	JobCard

Showing 20 Records out of 5